



Minor Building Permit Application

PLEASE NOTE: THIS APPLICATION WILL NOT BE ACCEPTED UNLESS ACCOMPANIED BY ALL REQUESTED INFORMATION!

OFFICE USE ONLY!

Date Submitted: \_\_\_\_\_

\*Plan Review Fee: \$ \_\_\_\_\_

\*Site Plan Review: \$ \_\_\_\_\_

\*Grading Permit: \$ \_\_\_\_\_

Building Permit: \$ \_\_\_\_\_

Total Permit Fee: \$ \_\_\_\_\_

Permit #: \_\_\_\_\_

\*: if applicable

\* Applicant Name: \_\_\_\_\_

\* Mailing Address: \_\_\_\_\_

\* Home #: \_\_\_\_\_

Cell Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

\* Property Owner (if different): \_\_\_\_\_

\* Mailing Address: \_\_\_\_\_

\* Home #: \_\_\_\_\_

Cell Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

LOCATION OF PROPERTY

\* "911" Address (must have): \_\_\_\_\_ Map & Parcel #: \_\_\_\_\_

\* DESCRIPTION OF WORK TO BE DONE: \_\_\_\_\_

PROJECT DESCRIPTION

\* Please check type of project & complete all applicable information \*

\* Project Type:

- Fence, Sewer Line, Water Line, Electric Service Entrance, H.V.A.C., Other

\* Cost of Project: \$ \_\_\_\_\_ \* Square feet of Structure: \_\_\_\_\_

\* Linear footage of Fence, Water Line or Sewage Line: \_\_\_\_\_

1 Fence Permit: Please provide a plat showing proposed location of fence.
2 Water & Sewer lines: Inspections are required before any lines can be covered up.

Is a septic tank located on the above listed property? Yes No

Contractor Information

ALL CONTRACTORS MUST HAVE A CURRENT YEAR REGULATORY PERMIT FILED WITH THE CITY OF CORNELIA

Table with 4 columns: Name, Phone, Cornelia Regulatory #, State License # & Expiration Date. Rows for General, Electrical, Plumbing, HVAC.

If a permit is issued, I agree to conform to all ordinance and codes regulating the same. By my signature below, I certify that the application and attached information provided by me is true and correct.
Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_