

CITY OF CORNELIA
MINUTES OF COMMISSION MEETING
FEBRUARY 6, 2018

The Cornelia City Commission met in a Workshop Session on Tuesday, February 6, 2018 at 5:30 PM in the Conference Room at City Hall, Cornelia, GA. Mayor Pro Tem Wesley Dodd, Jr. called the meeting to order and the following members were present: Commissioners Don Bagwell, and Tony Cook. Mayor J.C. Irby, Jr. and Commissioner Janice Griggs were absent. Also present: City Manager Donald Anderson, Human Resource Manager Diane Feorino, City Attorney Steve Campbell, and City Clerk Janie N. Henderson. Courtney Reich and Ed DiTommaso of the Ecological Planning Group were present.

Mayor Pro Tem Dodd called the meeting to order.

Ms. Reich and Mr. DiTommaso were present to provide information on their progress on updates to our Zoning Ordinance. They are also working on our Comprehensive Plan Update. They asked if the Commissioners had any more suggestions for the zoning changes. Suggestions and ideas were discussed and they will return with more information.

Judy Taylor, Director of the Habersham Chamber of Commerce was present to present the 4th Quarter Hotel/Motel Tax Report for 2016. She also provided the 2016 Annual Audit which was prepared by Mixon & Associates. Mayor Pro Tem Dodd asked what percentage of the Hotel/Motel Tax Budget is spent on salary, benefits and overhead. Ms. Taylor said she was not certain, but that she would let him know. A copy of the audit is made an integral part of these minutes.

The other items on the agenda were reviewed and additional information was given if needed. City Manager Anderson provided further explanation on Ordinance 12-17-03, Motor Vehicles and Traffic, Which adds the Uniform Rules of the Road back into our Code. It also adds a restriction on vehicles weighing more than 20,000 pounds on any residential street less than 19 feet wide as well as any dead end streets without a cul-de-sac.

Commissioner Cook made the motion at approximately 6:50 PM to close the meeting and enter into Executive Session to discuss a Real Estate Matter; seconded by Commissioner Bagwell. Approved 3 – 0.

Commissioner Bagwell made the motion at approximately 6:55 PM to close the Executive Session and open the meeting; seconded by Commissioner Cook. Approved 3 – 0.

The Commission adjourned to the Municipal Room at approximately 6:57 PM.

Janie N. Henderson,
City Clerk

Wesley Dodd, Jr., Mayor
Pro Tem

CITY OF CORNELIA
MINUTES OF COMMISSION MEETING
FEBRUARY 6, 2018

The Cornelia City Commission met in a Regular Session on Tuesday, February 6, 2018 at 7 PM in the Municipal Building, Cornelia, GA. Mayor Pro Tem Wesley Dodd, Jr. called the meeting to order and the following members were present: Commissioners Don Bagwell, and Tony Cook. Mayor Irby and Commissioner Janice Griggs were absent. Also present: City Attorney Steve Campbell, City Manager Donald Anderson, Human Resource Manager Diane Feorino, and City Clerk Janie N. Henderson.

Commissioner Bagwell gave the invocation. Mayor Pro Tem Dodd led the Pledge of Allegiance.

Approval of the Agenda - City Manager Anderson recommended amending the agenda by moving the City Manager's Monthly Report to Item 3 (b) and to remove Executive Session. He noted that Executive Session to discuss a Real Estate Matter was conducted at the Workshop Meeting and no action was taken. Commissioner Cook made the motion to approve the agenda as recommended; seconded by Commissioner Bagwell. Approved 3 - 0.

Commissioner Bagwell made the motion to approve the January 9, 2018 Commission Meeting Minutes as submitted; seconded by Commissioner Cook. Approved 3 – 0.

Community Development Report - Community Development Manager Jessie Owensby gave her report for January and highlighted upcoming events. A copy of her report is made an integral part of these minutes.

City Manager Donald Anderson presented his January Monthly Report. A copy of his report is made an integral part of these minutes.

Public Forum – Ms. Teresa Teeslink asked, “What’s happened to Code Enforcement in Ward 1?”. She said they still have the same issues; 2 stagnant pools, the owner on Highland did clean up part of the problem, but still has equipment parked in his yard and now there’s a large truck parked in the front yard of a house on Laurel Drive and it’s bigger than the house. She also asked if the handout had been completed extracting portions of the codes and stating the fines. City Manager Anderson stated that Jessie is working on it. Ms. Owensby said it’s almost finished and it should be completed by tomorrow. Ms. Teeslink said it needs to be put on back of the water bills and distributed in Spanish also. She said there’s still stuff and household furniture under carports. City Manager Anderson said there is nothing against having items under the carport, but not household furniture. Mr. and Mrs. Melvin King said they appreciate the picking up of limbs, leaves and garbage that the employees do a good job. Ms. King said she thinks the older residents are dying out and that the others just don’t take pride in keeping their property clean. Mayor Pro Tem Dodd thanked them for bringing the items to our attention and stated we are working on it, but it just takes time. City Manager Anderson said he met with the police chief that morning and they discussed our ordinances, explaining that some of our ordinances are in conflict with each other and we are working of getting these straightened out.

No further comments were heard from the public.

Old Business –

Ordinance 12-17-03, Motor Vehicles and Traffic – City Manager Anderson explained that this adds the Uniform Rules of the Road back into our Code Book because for some reason it was removed during the 2007 Codification Project. It also adds a restriction on vehicles weighing more than 20,000 pounds on any residential street less than 19 feet wide as well as any dead end streets without a cul-de-sac. The ordinance has been posted and no comments were received from the public. Commissioner Bagwell made the motion to adopt Ordinance 12-17-03, Motor Vehicles and Traffic; seconded by Commissioner Cook. Approved 3 – 0.

Public Hearings- No hearings.

Consent Agenda – Commissioner Cook made the motion to approve the Consent Agenda which includes the Appointment of Janice Griggs as Mayor Pro Tem for 2018 and adopt the Arbor Day Proclamation for February 16, 2018; seconded by Commissioner Bagwell. Approved 3 – 0.

Ammonia Analyzer for Waste Water Treatment Plant – City Manager Anderson explained that the ammonia analyzer continuously monitors the levels of ammonia entering the plant. Our current analyzer does not measure levels over 5 mg/l and because of this we were not made aware of the high strength ammonia that we received several weeks ago (17 mg/l), which made the plant out of compliance. The proposed piece of equipment would notify us of the problem immediately which may have prohibited us from violating our NPDES Permit for the month, thus avoiding a fine from the EPD. The proposed analyzer is a Hach, which is same type of equipment we use now and it cost \$27,402.42 and it is in the 2018 Budget under New Equipment. Commissioner Cook made the motion to approve the purchase for the Waste Water Treatment Plant of the Ammonia Analyzer from Hach for \$27,402.42; seconded by Commissioner Bagwell. Approved 3 – 0.

Executive Session for Real Estate – Mayor Pro Tem said it was conducted at the Workshop Meeting and no action was taken.

Commissioner Bagwell made the motion to adjourn the meeting at approximately 7:40 PM; seconded by Commissioner Cook. Approved 3 – 0.

Janie N. Henderson, City Clerk

Wesley Dodd, Jr., Mayor
Pro Tem

AFFIDAVIT OF PRESIDING OFFICIAL(S) FOR A CLOSED PUBLIC MEETING

While in Regular Session, the motion was made to enter into an Executive Session to discuss certain matters in a closed session.

- () To discuss with council pending and/or potential litigation, settlement claims, administrative proceedings or other judicial actions, which is exempt from the Open Meetings Act pursuant to O.C.G.A. Section 50-14-2(1).
- (x) A meeting to discuss the purchase, disposal of, or lease of property; authorize the ordering of an appraisal related to the acquisition or disposal of real estate; enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote; or enter into an option to purchase, dispose of, or lease real estate subject to approval in subsequent public vote, which is excluded from the Open Meetings Act pursuant to Section 50-14-3(b)(1)(C).
- () A meeting discussing the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee, which is excluded pursuant to O.C.G.A. Section 50-14-3(b)(2).
- () Discussion in Executive Session of Records that are otherwise protected from disclosure under the Open Records Act as pursuant to O.C.G.A. Section 50-14-3- (b)(4).

 X The subject matter of the Executive Session of the Regular Session was devoted to matters within the exceptions provided by law.

 Because of events occurring during the closed session, I am unable to affirm the subject matter of the Executive Session of the Regular Session was devoted to only matters within the exceptions provided by law.

Wesley Dodd, Jr.. Mayor Pro Tem, City of Cornelia

Sworn to and subscribed before me this _
____ day of _____, 20 ____.

Notary Public