

CITY OF CORNELIA  
MINUTES OF COMMISSION MEETING  
MARCH 6, 2018

The Cornelia City Commission met in a Workshop Session on Tuesday, March 6, 2018 at 5:30 PM in the Conference Room at City Hall, Cornelia, GA. Mayor Irby called the meeting to order and the following members were present: Commissioners Don Bagwell, Tony Cook, Wesley Dodd, Jr., and Janice Griggs. Also present: City Manager Donald Anderson, Human Resource Manager Diane Feorino, City Attorney Steve Campbell, and City Clerk Janie N. Henderson.

The items on the agenda were reviewed and additional information was given if needed

The Commission adjourned to the Municipal Room at approximately 6:57 PM.

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Janie N. Henderson,  
City Clerk

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J.C. Irby, Jr., Mayor

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The Cornelia City Commission met in a Regular Session on Tuesday, March 6, 2018 at 7 PM in the Municipal Building, Cornelia, GA. Mayor J.C. Irby, Jr. called the meeting to order and the following members were present: Commissioners Don Bagwell, Tony Cook, Wesley Dodd, Jr. and Janice Griggs. Also present: City Attorney Steve Campbell, City Manager Donald Anderson, Human Resource Manager Diane Feorino, and City Clerk Janie N. Henderson.

Commissioner Dodd welcomed Boy Scout Troup 24 to the meeting. One of the leaders said they were present working toward their communication badge.

Commissioner Bagwell gave the invocation. Mayor Irby asked that the Scout Troup led the Pledge of Allegiance.

Approval of the Agenda - Commissioner Dodd made the motion to approve the March 6, 2018 Agenda; seconded by Commissioner Bagwell. Approved 4 - 0.

Commissioner Bagwell made the motion to approve the February 6, 2018 Commission Meeting Minutes as submitted; seconded by Commissioner Griggs. Approved 4 – 0.

Community Development Report - Community Development Manager Jessie Owensby gave her report for February and highlighted upcoming events. A copy of her report is made an integral part of these minutes.

Police Chief Chad Smith was present to explain a recent incident at a Habersham Terrace Home. The resident called 911 complaining of a smell coming from her basement. The GBI was called in and it was determined that it was not a Meth Lab, but it was another Schedule 1 Drug. This is an isolated incident and the investigation is ongoing.

City Manager Donald Anderson presented his February Monthly Report. A copy of his report is made an integral part of these minutes.

Public Forum – Andrea Harper, Habersham County Commissioner came forward to update the City on what's going on in the County. They are asking all Habersham County Residents to go to their website and take the survey to assist in the updating of the Comprehensive Work Plan. They have purchased the old Runway Fish House at cost of only \$18,000 to taxpayers and the rest was paid by State and Federal. The property will be used for the airport because they have over 50 people waiting on hangers; she said they have a lot of building going on in the County. She noted she is the representative for this end of the County for 9 more months and it's been 8 years and she is in favor of term limits.

No further comments were heard from the public.

Old Business – None.

Public Hearings – None.

Consent Agenda – Commissioner Bagwell made the motion to approve the Consent Agenda which includes the Appointment of Jan Garrison to fill the unexpired term of Josh Barrett on the Downtown Development Authority; seconded by Commissioner Dodd. Her term will expire on December 31, 2019. Approved 4 – 0.

Ordinance 02-18-01, Knox Boxes for Commercial Buildings - City Manager Anderson explained that the Fire Department responds to many alarm at commercial building, fortunately most of these turn out to be false. If the call occurs after business hours they must wait for a key holder to arrive on the scene before they can enter the building to investigate. If all commercial buildings were required to install a Knox Box with keys to the building this would cut down on the amount of time that the Fire Department is on the scene as well as potential property damage. This ordinance would require all new commercial buildings and multi-family residential structures to install Knox Boxes and on existing buildings that have fire suppression systems to install them within six (6) months. Commissioner Cook made the motion to post Ordinance 02-18-01, Requirement for Knox Boxes be installed on Commercial Buildings and Multi-Family Residential Structures; seconded by Commissioner Griggs. Approved 4 – 0.

GMA Lease Purchase for New SCBAS – City Manager Anderson explained that our Air Pack Breathing Systems expire this year (they are only good for 15 years). The cost to replace all 30 of our air pack is \$151,950. Since 2016 we have applied for several grants to help with this purchase, but have been unsuccessful. He said he is recommending we purchase the equipment through GMA’s Lease Purchase Program for 5 years at 4.57%. Commissioner Dodd made the motion to approve the GMA Lease Purchase Agreement for 5 years at 4.57% for \$151,950 for the Fire Department SCBAS; seconded by Commissioner Cook. Approved 4 – 0.

Quotes for New SCBAS – City Manager Anderson stated we received 2 quotes to replace our 30 Draeger SCBAS. The low bidder is Municipal Equipment Company in the amount of \$151,950.00. Commissioner Bagwell made the motion to approve the purchase of the 30 Draegar SCBAS from Municipal Equipment Company for \$151,950.00; seconded by Commissioner Griggs. Approved 4 – 0.

Agreement with Carter & Sloope for 2018 CDBG Project – City Manager Anderson explained that we are applying for a \$750,000 CDBG Grant to help with the cost for the Ward 4 Sewer and Drainage Project. The proposal is separated into 7 parts with a total cost of \$205,500. The cost to develop the Preliminary Engineering Report is \$3,000 and assistance with the Grant Application is \$12,000. These 2 functions are necessary for our application, and that \$15,000 costs would have to be paid for this year. The balance of the agreement would not be paid for until we find out if our application is successful and we decide to move forward with the project. Commissioner Dodd made the motion to approve the Agreement with Carter & Sloope for the 2018 CDBG Grant Project; seconded by Commissioner Cook. Approved 4 – 0.

Commissioner Dodd made the motion to adjourn the meeting at approximately 7:35 PM; seconded by Commissioner Cook. Approved 4 – 0.

