

CITY OF CORNELIA
MINUTES OF COMMISSION MEETING
DECEMBER 1, 2015

The Cornelia City Commission met in a Workshop Session on Tuesday, December 1, 2015 at 5:30 PM in the Conference Room at City Hall. Mayor James C. Irby, Jr. called the meeting to order with the following members present: Commissioners Don Bagwell, Tony Cook, Wesley Dodd, Jr., and Janice Griggs. Also present: City Attorney Steve Campbell, City Manager Donald Anderson, Jr., Human Resource Manager Diane Feorino, and Secretary to the City Commission Janie N. Henderson.

City Manager Anderson went over each item on the agenda and further explanation was provided if needed.

Commissioner Dodd made the motion to adjourn the meeting and enter into Executive Session at approximately 6:20 PM to discuss potential litigation and a real estate matter; seconded by Commissioner Bagwell. Approved 4 – 0.

Commissioner Dodd made the motion to close the Executive Session at approximately 6:55 PM; seconded by Commissioner Bagwell. Approved 4 – 0.

The meeting was adjourned at approximately 6:55 PM and the Mayor and Commissioners proceeded to the Municipal Court Room for the Regular Meeting.

Janie N. Henderson, Secretary to the
City Commission

James C. Irby, Jr., Mayor

CITY OF CORNELIA
MINUTES OF COMMISSION MEETING
DECEMBER 1, 2015

The Cornelia City Commission met in Regular Session on Tuesday, December 1, 2015 at 7:00 PM in the Municipal Court Room. Mayor Pro Tem Bagwell call the meeting to order with the following members present: Commissioners Don Bagwell, Tony Cook, Wesley Dodd, Jr. and Janice Griggs. Also present: City Attorney Steve Campbell, City Manager Donald Anderson, Jr., City Planner Jeff Barron, Human Resource Manager Diane Feorino, and Secretary to the City Commission Janie N. Henderson. Mayor Irby arrived for the meeting at about 7:15 PM.

Commissioner Bagwell gave the invocation and led the Pledge of Allegiance.

Approval of the Agenda – Commissioner Cook made the motion to approve the amended agenda by adding, Water Plant Concrete Repairs to New Business; seconded by Commissioner Griggs. Approved 4 – 0. Mayor Pro Tem Bagwell stated that the Executive Session was held during the Workshop Meeting with no action taken.

Commissioner Dodd made the motion to approve the November 3, 2015 Regular Commission Meeting Minutes as submitted; seconded by Commissioner Cook. Approved 4 – 0.

Public Forum – Ignatius Sterghos said he wanted to thank the City Employees for their continued service.

Mayor Pro Tem Bagwell and HR Manager Feorino presented the Longevity Awards to the following employees and thanked them for their service to the City:

Robert Gutowski, Building Inspector-5 years
Andy Pilgrim, WWTP Supervisor-10 years
Barry Trotter, WWTP Operator-10 years
Chad Dyer, Asst Fire Chief-20 years
Doug Osborne, Mechanic-20years

Doug Keen, Water & Sewer Maint-5 years
Greg Roesner, Water Plant Operator-5 years
Billy Joe Jenkins, Fire Marshal-15 years
Duane Beck, Firefighter-20 years
Mona Painter, Special Projects Mgr-20 years

Old Business – None heard.

Public Hearings – None heard.

Commissioner Dodd made the motion to approve the Consent Agenda which is the City Manager’s November Monthly Report, Arbor Day Proclamation and End of Year Budget Adjustments as attached; seconded by Commissioner Cook. Approved 4 – 0.

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Proposal for new Garbage Truck – City Manager Anderson bids from 3 companies for a new 10 Yard Garbage Truck. The low bid is from Carolina Environmental Systems for a Pak Mak Model RL10 Truck for \$112,939.00. The 2016 Budget has \$130,000 budgeted for the purchase. He recommended the purchase of the truck from Carolina Environmental Systems. Commissioner Dodd made the motion to approve the purchase of the Pak Mak Model RL10 Truck from Carolina Environmental Systems for \$112,939 which is in the 2016 Budget; seconded by Commissioner Cook. Approved 4 – 0.

Proposal for New Police Vehicles – City Manager Anderson the 2016 Budget has funding built in to replace 6 patrol vehicles and 5 administrative vehicles for the Police Department. In order to get pricing we went through the State of Georgia's Purchasing Division. Wade Ford is the State approved dealer and if we were to go to another Ford Dealer we would have to pay an additional transfer fee. The price of the 6 Utility Interceptors is \$165,768 from Wade Ford. We have decided to go with Dodge Special Service Durangos for the Administrative Vehicles from Hayes Chrysler in the amount of \$137,413.00. The cost to outfit the vehicles with lights and sirens will be \$38,710.42 from Emergency Equipment Specialist. The total cost for the new vehicles will be \$341,891.42, which is \$16,600 less than budgeted. These vehicles will be purchased through a 5 year lease with GMA using the SPLOST Funds that were allocated for this purpose. Commissioner Bagwell made the motion to approve the purchase of the Police Department Vehicles as noted for \$341,891.42 through a 5 year GMA Lease Purchase using SPLOST VI Funds; seconded by Commissioner Dodd. Approved 4 – 0.

Purchase New Pickup Trucks – City Manager Anderson the 2016 Budget calls for the purchase of 3 new pickup trucks to replace that are over 20 years old and the 2004 Chevy Blazer currently used by Animal Control. The RFP's sent out was for 2 Ford F150's and 1 Ford F250 Trucks. The price for the F150s is \$24,974.48 and the price for the F250 is \$31,987.90 is below the budgeted amounts. One of the F150's will be paid for with cash and the other 2 will be part of the GMA Lease we are obtaining for the police vehicles and garbage truck. He recommended the bid of Cain Ford be accepted in the amount of \$81,936.86. Commissioner Cook made the motion to approve the vehicles as noted for \$81,936.90 from Cain Ford with the funding noted by City Manager Anderson; seconded by Commissioner Griggs. Approved 4 – 0.

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GMA Lease – City Manager Anderson said in order to purchase the new police vehicles, garbage truck and 2 of the pickup trucks we will need to enter into a Lease/Purchase Agreement with the Georgia Municipal Association. The total of the lease will be \$511,792.80 to be paid back over a 5 year period. He noted the police vehicles will be paid using SPLOST VI Funds and the other portion will be paid out of the General Fund Revenue with an annual payment.

Commissioner Bagwell made the motion to authorize Mayor Irby to sign the 5 year GMA Lease/Purchase Agreement for \$511,792.80 to purchase the above noted equipment; seconded by Commissioner Dodd. Approved 4 – 0.

Concrete Repairs at the Water Plant – City Manager Anderson explained that we need to make some repairs to the concrete around the #1 and #2 Static Mixing Channels at the Water Plant. We have requested bids from several contractors to perform the work, but were only able to obtain one from Rehab Construction for \$15,447. He recommended approval for this bid for the much needed repair work. Commissioner Dodd made the motion to approve the Concrete Repair work for the Water Plant Mixing Channels from Rehab Construction for \$15,447; seconded by Commissioner Cook. Approved 4 – 0.

Commissioner Bagwell made the motion to adjourn the meeting at approximately 7:30 PM; seconded by Commissioner Cook. Approved 4 – 0.

Janie N. Henderson, Secretary of to the
Commission

James C. Irby, Jr., Mayor