



Cornelia Historic Preservation Commission

Thursday, October 21, 2021 1:00 p.m.
Downstairs Administrative Conference Room

1. Meeting called to order:
 - a. Motion to begin made by Emily Herrin, seconded by Gay Davis, all approved at 1:03 p.m.
2. Approval of agenda
 - a. Motion made to approve agenda by Emily Herrin, seconded by Perry Rettig, all approved
3. New Business
 - a. None
4. Old Business
 - a. Design Guidelines
 - i. Moratorium discussion
 1. Jessie stated that we didn't get the request letter to lift the moratorium for signage to the City Commissioners in time, so they didn't get it on the agenda. We will have on the November agenda. We will have a special called meeting on Tuesday, November 7th at 7 p.m. to approve the COA application for The Gathering Box.
 - ii. Feedback from homework- review guidelines and recommend changes
 1. Perry reviewed chapter 1 of the design guidelines and made recommended changes to include the history of Cornelia and it's architecture. We also discussed the flowsheet from chapter one and agreed it would be a good one-page or tri-fold that we can have available for applicants to use
 2. Emily reviewed chapter two and said she had no changes to be made. It was all about architectural design
 3. Shawn reviewed chapter three and said she would keep the guidelines stated in it. She recommended to strike the "see also" section and strike the "recommended and not recommended portions. After some explanation from Historic Preservationist Joe Rothwell, and after a group discussion, it was agreed to keep the "recommended and not recommended" portions but make it more user-friendly for applicants.
 4. Gay reviewed chapter four and pointed out twelve informative things she thought the group should be aware of. There was some lengthy discussion, explanation, and clarification from Joe Rothwell about some of the items pointed out that helped the group understand the reason for the inclusion of these items in the guidelines. It was advised that the HPC educate on applicants on the reasons those requirements exist. It was also advised that instead of changing them to make them less restrictive, the commission should let the applicant apply for a variance and the commission can discuss on a case-by-case basis. For example, if there is a property that needs to be demolished, it is wise to list the

property with the Georgia Trust for Historic Preservation and let someone move it or part it out before demolition.

5. Don reviewed chapter five and said a lot of it was resources and definitions, so there is nothing to change.
6. Jessie stated that she would take everyone's notes and send them out to the commission, as well as the signage language that the commission agreed to at the September meeting. Joe and Jessie will begin working on the changes discussed. We also discussed training opportunities available. Joe Rothwell said he would be glad to come do training with the commission and can split the presentation into two times. It was agreed that the commission would have training on **Thursday, November 18 from 10:00 a.m. until 12 p.m.** with a lunch break before the regular monthly meeting at 1:00 p.m.. An additional training will be **Thursday, December 16 directly following our regular monthly meeting from 2:00 p.m. until 4 p.m..**

- b. Next Regular Board Meeting: **Thursday, November 18** at the Downstairs Administrative Conference Room at 1:00 p.m.

5. Adjourn- Motion was made by Don to adjourn, seconded by Gay, all approved at 2:35 p.m.

Present: Emily Herrin, Perry Rettig, Gay Davis, Don Higgins, Shawn Knight, Jessie Owensby

Absent: None

Guests: Joe Rothwell, Georgia Mountains Regional Commission